



EMMY® Entry FAQ

- 1. What's the entry deadline?** Entry "paperwork" must be submitted online through EMMY® Express and videos must be uploaded and approved for judging by 11:59 pm, July 1, 2019.
- 2. Where are the forms?** Entrants need to submit their entry information online via EMMY® Express. You can get to EMMY® Express from the chapter's website: suncoastchapter.org For more info, check out the EMMY® Express FAQ or contact Suncoast Executive Director Karla MacDonald at emmysuncoast@gmail.com.
- 3. What format is required for entry submissions?** All videos must be uploaded to EMMY® Express for online judging. Please see page 2 of the Call for Entries for specific guidelines. You can also download detailed [Video Upload Instructions](#) from the Chapter's website or from the resources column in EMMY® Express.
- 4. If I submit a composite in one of the craft categories what should I put down for the "first airdate?"** Use the date from the piece that aired earliest. You will need to include the month, day and year. Remember that all work submitted must have actually first aired during the eligibility period: July 1, 2018 – June 30, 2019.
- 5. Do we need to pay fees for each person listed?** YES. An entry fee must be paid for each person listed on the entry.
- 6. Can we just put the station/company as the entrant and pay one fee?** The answer is NO. Awards are presented to individuals, not companies. You must list each person who should be recognized (as explained above) and pay the appropriate fees for each person listed.
- 7. Do I have to be a member to submit an entry?** NO, but members do receive a discounted rate for their entry fees. **NOTE: Non-members, or those who are not currently in our online database will need to "register" to use EMMY® Express.* There is no fee to register, and registering does not automatically make you a member. Registering is a security measure and also allows you the flexibility of coming back later to finish filling out the forms if needed.
- 8. Am I a member?** Membership confirmation e-mails were recently sent to current members, but quite a few people have joined or renewed memberships since then. You can check your member status at any time by logging in to your online account at: http://emmyexpress.com/membership_login.php?c=20
- 9. If I'm not a current member, can I join now?** YES! If you aren't already a member of NATAS Suncoast Chapter, we encourage you to join when submitting your entries. Even if you only have one entry, becoming a member now will save you money!
- 10. How do I renew my membership?** If you were a member last year, you can RENEW your membership by going to: http://emmyexpress.com/membership_login.php?c=20



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- 11. New members can join by going to:** http://emmyexpress.com/membership_application.php?c=20
- 12. How do I pay?** Payment can be made by check, MasterCard, Visa or American Express. EMMY® Express now has very flexible payment options. This allows multiple individuals to pay for a single entry or multiple entries using whichever payment methods each prefers. When paying fees by check, be sure to include a printed copy of your EMMY® Express invoice when you send in your payment to make sure your account is credited properly.
- 13. Can a name be added after the entry deadline?** YES. Additional names of qualified entrants may be added to an entry after July 1, 2019 through **October 10th, 2019**, for a flat fee of \$250 for each name.
- After the nominations are announced, there is a 10-calendar day only grace period (from the date of the announcement) in which names, under extreme, special circumstances, can be added to a nominated entry. These requests must be authorized in writing to the Chapter from one of the original entry nominees requesting this addition and detailing why this request should be granted. The Chapter's Awards Committee will make the final decision and ruling. If approved, a \$375 fee will be charged to add the name.**
- NOTE:** All requests to add a name must be submitted in writing via email to emmysuncoast@gmail.com, with "Emmy Entry - Add Name" in the email subject line.
- After the 10-day grace period, no names will be added under any circumstances.**
- Further, once the EMMY® awards ceremony has concluded, NO individual names can be added to an awarded entry as an additional recipient, under any circumstances.**
- 14. Is there any way to recognize the contributions of individuals or organizations who helped with my entry, but did not have a producer's role?** YES. There are certificates and plaques available for both nominated and winning EMMY® entries that can be purchased from the Chapter. For more information, contact Karla MacDonald, Executive Director, Suncoast Chapter, at 954.322.3171 after the 2019 Suncoast Regional EMMY® Awards are held.
- 15. I have another question not on this list. Who do I contact?** Send an e-mail to Karla MacDonald, Executive Director, emmysuncoast@gmail.com.